

**WALTERS STATE COMMUNITY COLLEGE
CASE RESOLUTION REPORT**

Department: _____ Unit _____

1. Date of loss: _____

2. Reported by: _____

3. Investigation unit: _____

4. Description of loss: _____

5. Total Amount of loss: _____ Total amount of recovery _____

6. Was employee misconduct discovered? Yes _____ NO _____

7. Name(s) of employee(s) involved: _____

8. Action taken: _____

9. Methodology used to determine loss: _____

10. Internal control weaknesses found: _____

11. Actions taken to resolve weaknesses: _____

Note: An internal audit report may be issued in lieu of a case resolution report