



PROPOSAL FOR ACCEPTANCE OF GIFTS
WSCC Policy 05:14:00 (see reverse)

To: Vice President for College Advancement via: _____

From: _____
(Originator) Approved
(Signature of Division Chair or Administrative Officer)

Date: _____

Subject: Request for acceptance of gift to college FOAP Number _____
foundation Receipt Number _____

Proposed Donor

Company

Street Address or P.O. Box

City

State

Zip Code

Description of Proposed Gift
(include statement of condition and attach additional information as needed)

Criteria or Restrictions for Acceptance (if any)

In Honor or Memory of (if appropriate)

Date gift will be placed in service (non-cash only) _____

Estimated Value of Proposed Gift

(For internal reporting purposes only--No employee of Walters State Community College is authorized to represent the value of a gift or proposed gift to a donor or prospective donor).

Approvals

Vice President for College Advancement

President

Vice President for Business Affairs

Chancellor (as appropriate)