

**WALTERS STATE COMMUNITY COLLEGE  
CASE RESOLUTION REPORT**

Department: \_\_\_\_\_ Unit \_\_\_\_\_

1. Date of loss: \_\_\_\_\_

2. Reported by: \_\_\_\_\_

3. Investigation unit: \_\_\_\_\_

4. Description of loss:

5. Total Amount of loss: \_\_\_\_\_ Total amount of recovery \_\_\_\_\_

6. Was employee misconduct discovered? Yes \_\_\_\_\_ NO \_\_\_\_\_

7. Name(s) of employee(s) involved: \_\_\_\_\_

\_\_\_\_\_

8. Action taken:

9. Methodology used to determine loss:

10. Internal control weaknesses found:

11. Actions taken to resolve weaknesses:

*Note: An internal audit report may be issued in lieu of a case resolution report*